“Search and Verification of Challan”
(Only for Registered User)

- **How to verify challan?**
  
  **Process:**
  
  - To “Verify” the challan user must login with defined **User Name** and **Password**.
  - After **Login**, user gets login details the following screen i.e. (fig 1.1)

  **Fig 1 (Home Screen)**
  
  - **How to verify challan?**
  
  - **Process:**
    
    To “Verify” the challan user must login with defined **User Name** and **Password**.
    
    After **Login**, user gets login details the following screen i.e. (fig A.3)

  - To view last 10 transaction click on link “**Click here to see last 10 transactions**”
    
    user will get the screen (A.4)
* When user points the mouse pointer on GRN explanatory message is displayed as shown in (figA.5)
- Select the respective GRN to view the challan as shown in (figA.5)
- Before selecting GRN please check “Payment verification with Bank”

**Note: Payment verification with Bank**

- If GRAS site receive the Bank CIN from Bank site, then **Payment verification with bank** is shown as “-” and user can click on GRN No. to view the challan.
- In case of successful payment (i.e. Customer account debited in bank but Bank CIN not updated on GRAS site), Please update the bank CIN by clicking on “Verify”
- Click on “**GRN** to verify” from fig (A.5) user will get screen (figA.6)
- Since GRAS site has not received Bank CIN from Bank site, hence challan will not be able to view and following screen will appear (A.6)
**Fig 4 (Challan Notification)**

- Click on “Verify” or “GRN” from fig(3), user will get (fig4)

**Fig 5 (Response Screen)**

- Click on Close Option
Go to Home Page you will notice

**Note:**
- Payment verification with bank is shown “-” and status Successful.
- Click on GRN, user can view the Challan Refer (FIG 7)
**Fig 6 (Home Screen)**

![Home Screen](image.png)

<table>
<thead>
<tr>
<th>Name</th>
<th>Dummy User</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town/City</td>
<td>Mumbai</td>
</tr>
<tr>
<td>Road</td>
<td>Road</td>
</tr>
<tr>
<td>Premises/Building</td>
<td>Building</td>
</tr>
<tr>
<td>Flat/Door/Block No.</td>
<td>Flat</td>
</tr>
<tr>
<td>Pin No</td>
<td>400102</td>
</tr>
<tr>
<td>Contact Number (Land Line)</td>
<td>000000</td>
</tr>
<tr>
<td>Mobile Number</td>
<td>8768686876</td>
</tr>
<tr>
<td>Email Id</td>
<td><a href="mailto:dummy@gmail.com">dummy@gmail.com</a></td>
</tr>
</tbody>
</table>

**CLICK HERE TO SEE YOUR LAST 10 TRANSACTIONS**

<table>
<thead>
<tr>
<th>Date</th>
<th>GRN</th>
<th>Office Location</th>
<th>Amount</th>
<th>Mode of payment selected</th>
<th>Status</th>
<th>Repeat Payment</th>
<th>Payment verification with bank</th>
</tr>
</thead>
<tbody>
<tr>
<td>15/12/2014</td>
<td>MH004474263201415E</td>
<td>BMT_BARAMATI SUB REGISTRAR,PUNE</td>
<td>1.00</td>
<td>O-SBI</td>
<td>Successful</td>
<td>Repeat</td>
<td>-</td>
</tr>
<tr>
<td>15/12/2014</td>
<td>MH004470933201415E</td>
<td>BMT_BARAMATI SUB REGISTRAR,PUNE</td>
<td>1.00</td>
<td>O-SBI</td>
<td>Unknown</td>
<td>Repeat</td>
<td>Verify</td>
</tr>
<tr>
<td>15/12/2014</td>
<td>MH00447099201415E</td>
<td>ABN_AMBEGAON SUB REGISTRAR,PUNE</td>
<td>1.00</td>
<td>O-SBI</td>
<td>Unknown</td>
<td>Repeat</td>
<td>Verify</td>
</tr>
<tr>
<td>12/12/2014</td>
<td>MH004431023201415E</td>
<td>ABN_AMBEGAON SUB REGISTRAR,PUNE</td>
<td>1.00</td>
<td>O-CAB</td>
<td>Unknown</td>
<td>Repeat</td>
<td>Verify</td>
</tr>
<tr>
<td>12/12/2014</td>
<td>MH004430949201415E</td>
<td>ABN_AMBEGAON SUB REGISTRAR,PUNE</td>
<td>1.00</td>
<td>O-CAB</td>
<td>Unknown</td>
<td>Repeat</td>
<td>Verify</td>
</tr>
</tbody>
</table>
Click on “GRN” to view the challan, refer 1.8 Fig

Fig 7
- **How to Search challan?**
  - Process:
    - To view Challan history (Search challan)
    - Select **Challan History** tab.
    - User is able to check the number of Challan created Period wise, Department wise, Pay-Type wise, Status wise, amount wise and Tax ID wise using this option.
    - Select **From Date** and **To Date** as per the requirement with the help of given calendar.
    - Select **Pay Type** from the list.
    - Select **Tax ID** from the drop down list, user can see the number of Challan made for that particular tax ID.
    - Select **Status** of the challan from the list.
    - Enter amount range of the payment in **From Amount** and **To Amount** fields.
    - Select **Show** option, user gets the history of all previous transactions as per the selection of date and Pay Type.

- **Fig 8**

  ![GRAS Government Receipt Accounting System](image)

  - Click on GRN, user can view the Challan Refer (FIG 7)